

**LAGRANGE COLLEGE GRADUATE PROGRAM
M. Ed. GRADUATION PETITION**

Name _____
(last) (first) (middle)

L# _____
(Student ID Number)

Term/year first matriculated at LaGrange College _____

1) GRE or MAT passage date _____

2) Courses needed to complete program requirements: (List)

3) 3.0 GPA or better in all coursework completed to date? Yes No

Please attach degree audit and indicate on the audit any exceptions to or substitutions for major requirements.

Certification of recommendation for graduation upon completion of work in progress

Student date

Department Chair/M.Ed. Advisor date

THE COMPLETION OF REQUIREMENTS IS THE RESPONSIBILITY OF THE STUDENT. THIS CHECKLIST IS SIMPLY THE CHAIR'S/ADVISOR'S APPROVAL OF THE STUDENT'S WORK TO DATE.

To be certified as a candidate for a **Master of Education** degree, a candidate must have successfully completed 30 hours of coursework with a 3.0 (B) average or better and successfully defended their Graduate Thesis.

No grade below "C-" will be accepted toward these degrees.

It is the responsibility of the student to have reports on all correspondence work and/or transient work at another institution in the hands of the Registrar before the end of final examinations for the last semester.

All potential graduates must indicate the exact spelling of their names which is to appear on the diploma.

All potential graduates must pay a graduation fee of \$200.00.

You must indicate your name, with correct and legible spelling, exactly as you wish it to appear on your diploma. **LaGrange College awards diplomas only at the end of the spring term each year. If degree requirements are completed in any term other than the spring semester, it is understood and agreed that the diploma will not be issued until the following commencement ceremony for any reason.** The academic transcript is the official document used to verify that the degree has been awarded.

This is to certify that I have read and understand the above stated requirements for the degree.

Date: _____ Signature: _____

Please have my name appear as follows on my diploma:

Diploma Name: _____

My permanent address is _____.

Phone _____

Requirements completed and will be graduated with the _____ Degree

at the end of _____ Semester, 20____.

****Do you plan to participate in the commencement ceremony held in the spring? ____yes ____no***